

Cañada College Academic Senate Governing Council

Meeting Minutes of 9-22-11

Building 6 Room 112, 2:00 – 4:00 pm

Attending: President: David Clay , Vice President: Monica Malamud, Curriculum Chair: Alicia Aguirre, Professional Personnel Chair: Denise Erickson, Humanities and Social Sciences Division Representative: David Meckler, Counseling and Enrollment Services Representative: Karen Olesen; Business, Workforce Development and Athletics Division Representative: Ana Miladinova; **Senate members:** Margaret Hanzimanolis, Patty Dilko

Absent: Secretary: Katie Schertle, Treasurer: Leonor Cabrera, Science and Technology Division Representative: Evan Innerst

Guests: Associated Students President, Sandra Robles, Cañada interim President, Jim Keller

1. **Call to order:** 2:10
2. **Adoption of the Agenda:** Moved/seconded/approved unanimously
3. **Approval of Minutes of Minutes of March 9/8/11:** approved unanimously
4. **Public Comment:** none
5. **Committee reports**

5.1 Curriculum: Prof. Aguirre

1st mtg; division reps needed for 1) Humanities and Social Sciences & 2) Science & Technology.

Division reps are requested to recruit reps.

CurricuNet and Stand-Alone training;

Summary of the repeatability meeting.

5.2 Budget: Prof. Clay

The Budget Committee had a 2 hr question session w/ K Blackwood;

Pres: Ms Blackwood's availability will speed transparent decisions.

Pres: Our present allocation model is designed for growth, not contraction. We need to determine fixed cost for CC. Example: accreditation committees same workload regardless of campus size.

Upcoming agenda: discussion of Measure G money; Martin Partlan will present a tutorial on the Budget book.

Margaret H queries whether there is compensation for part-timer participation on committees.

Pres: interesting idea; will advance.

Pres: There are some part timers on the district committee.

Pres: There is consensus across the district to rethink the allocation model.

5.3 College Planning Council, IPC, SSPC: Prof. Cabrera, Prof. Olesen

Karen Olesen: The SSPC has concerns with the appointment process for ASGC rep on SSPC; Regarding transfer applications – Now is transfer application time. A key problem is that applying students are not always checking their new institution e-mail and missing deadlines in process.

IPC: no report.

SSPC: no report.

5.4 AFT: Prof. Malamud

More information coming on salary comparisons later today. MH parity yet to be defined.

5.5 Professional Personnel & CIETL: Prof. Erickson

Professional Personnel has \$6K already committed without official budget. Number should be determined 28 Sep. On 15 Oct Long-Term proposals are due.

CIETL: The grand Opening will be Wed, 5 Oct, approx. 2-4 p.m.,

On Oct 6 there will be a presentation/discussion of Academic Standards by Mike Stanford & Paul Roscelli.

CIETL is making available *Understanding by Design*, 21 Oct.

Many ideas coming in to CIET.

5.6 Finance: No report

6.0 Old Business

6.1 Committee Appointments:

1. CPC adjunct representative: Sarah Harmon approved
2. Pres: a list of volunteers was submitted by VPSS for Grievance/Grades/Conduct Committees. Patty Dilko reminds ASGC that the process for selecting these members should begin with the ASGC. Approval withheld until participation is solicited from faculty as a whole.
3. Budget Committee Faculty Representative: Margaret Hamzianolis chosen by the council.

6.2 Bylaws Revision Task Force Report: David Meckler – a draft is forthcoming

6.3 Review of Educational Master Plan –ongoing – no report

6.4 Follow up on Ethnic Studies Resolution – no report

6.5 Name the Horse: Prof Erickson - review of proposal. Waiver needed from the board. Brought before all relevant bodies. AA: resolution to name the horse, "Thomas," moved and approved.

7 New Business

7.1 District Regulations: Prof. Dilko:

DRAFT of 6.13 Curriculum and program development, program review and program discontinuance policy. This is a 1st draft, informational. Existing Program Discontinuance Policy is not robust; shared governance is not uniform across district. [1] rename and call out 3 different functions: Curriculum program development, program review, and program Viability & Discontinuance. [2] course offering patterns are determined by deans, yet can have major program viability impacts.

7.2 Chancellor's Office Advisory on the New Title 5 Repeats and Withdrawl Regulations

Prof Olesen: **The advisory limits** possible student Withdrawals to 3 rather than 4. There are new repeatability exemptions.

7.3 Implementation of Prerequisites (computer blocking)

Prof. Olesen: There are 2 pre-requisite override forms; 100s of overrides processed just this term.

Pres: We will agendize support for on-line version and follow-up info page within WebSmart to advise students how to do the override.

Prof Malamud: short courses cause problems because systems is refreshed only on a semester-basis.

7.4 Committee for Student Equity: change in membership (action)

Pres: Shall the ASGC authorize adding a representative from Student Service Programs, and Administration Representative, Faculty Representation by Division, & more student representatives?

Motion: the ASGC authorizes adding a representative from Student Service Programs, an Administration Representative, increasing to 4 Faculty Representatives, and increasing to 3 student representatives to the CSE. Moved & approved.

7.5 Report on use of Measure G funds – Plans for Measure G funds

VPI – next meeting

8 Matters of Council Interest

8.1 Prof. Olesen : Adjunct counselor hours have been cut, despite explicit language in Measure G supporting those services. Are new project directors financed with G money?

Pres. Keller: the 7 mil from G confronted by 8 mil cut from State. Ballot lists more than can budget allows.

8.2 Delegates to the State ASGC Plenary 11/3-5/11 in San Diego

Pres. Clay: Funds available. Next mtg.

Adjourned 4:14

Academic Senate Governing Council for the 2011 – 2012 academic year:

President: David Clay (x3379 / clayd@smccd.edu), Vice President: Monica Malamud (x3442 / malamudm@smccd.edu), Secretary: Katie Schertle (x3314 / schertlek@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabrerall@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352 / ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Karen Olesen (x3415 / olesen@smccd.edu)

Meeting Dates for Fall, 2011

August 25 September 8 September 22 October 13 October 27
November 10 December 8

Meeting Dates for Spring 2012

January 26 February 9 February 23 March 8 March 22
April 12 April 26 May 10

Addendum:

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Conduct and Grievance/Appeals Committee Proposed Pool of Individuals from VPSS, Robin Richards

Staff/CSEA

Rita Sabbadini
Joan Murphy
Bob Haick
Jose Romero

Joan Rosario
Manual Delgado

Faculty

Byron Ramey
Cathy Lipe
Lenor Cabrera
Jennie Castello
Jeanne Gross
Ray Lapuz

Students: To be named...

Judicial Officers:

Debbie Joy
Kim Lopez
Maggie Souza

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